

ST. BRENDANS B.N.S.

SUPERVISION POLICY

Rationale

Our aim is to provide a safe place for all the children in our care to learn and play. As teachers we accept the duty of care which devolves to us. In St. Brendans we make every effort to ensure that the children given into our care are adequately supervised.

Roles and Responsibilities

The School Deputy Principal is responsible for drawing up and updating the Supervision Rota, which is made known to each person on the rota. In the event of a planned absence the person arranges for the next person on the rota to swap supervision duties. In the event of an unplanned absence the Deputy Principal arranges for the next person on the rota to supervise.

Policy Statement

During Break Time 2 teachers supervise the yard. On wet days the supervisors patrol the classrooms. The Rules for the yard are revised and reviewed regularly and are well known and repeated often to the children. All classes have copies of the relevant rules. The persons on yard duty remain with the classes until they have all been picked up by their own teachers.

The school will open to receive pupils at 8.40am. No responsibility is accepted for pupils arriving before that time. The bell rings at 8.50am. Classes will commence each day at 9.00am. Classes will end each day at 2.20pm. Teachers ensure an orderly dismissal and that all classrooms are vacated at all time. Parents who wish to have their children escorted home should make their own arrangements to have them met at the school gate and the person to escort them should be at the school gate not later than 2.20pm., as the school cannot accept responsibility for the supervision of children after that time.

Supervision Rota

1. There are two breaks in St. Brendan's B.N.S.
 - a) 11.00 am to 11.10 am
 - b) 12:30p.m. to 1:00 p.m.

2. Yard supervision in St. Brendans allows 2 teachers to supervise at each break-time. Two teachers supervise in the yard and all SNAs supervise at all breaks and in the morning from 8:40 – 8:50. Each teacher does on average one day per week supervision.
3. Morning supervision allows children to arrive in school 20 minutes before lessons commence. They play in designated areas until the bell rings.
4. When the bell rings the children walk quickly to their lines and on the bell, stand in silence while they are taken into class by their teachers.
5. This method of supervision fulfills all supervision needs as outlined by Dept. of Education, Board of Management and Insurance Company.

TEACHER ABSENCES – SUPERVISION

Whenever possible, a substitute teacher will be employed when a teacher is absent. In the event of a substitute teacher not being available, the class will be divided so that each child goes to a particular class on that day.

This policy was reviewed at our staff meeting on 3rd Oct. 2008 and on 29th of January 2017 to ensure compliance with Child Protection Guidelines.

Ratified by Board of Management on _____
Date

Signed _____
Chairperson, Board of Management